

REGISTRATION FORM

OSFA Annual Conference and Business Meeting - INTRODUCTORY

DATE: Tuesday, May 2, 2017 TIME: 8:00 a.m.- 4:30 p.m.

LOCATION: Chemeketa Winema 4001 Winema Place NE; Salem, OR 97305

Instructions: Please fill out the registration form and class selection form and return with payment to:

OSFA, c/o Class Act Event Coordinators, P.O. Box 4122, Salem, Oregon 97302

Phone: (503) 371-8904 Fax: (503) 589-9166 or email to respond@classactevents.net

Name: _____

Working Title: _____

Agency Name: _____ Agency Number: _____

Mailing Address: _____

E-mail: _____ Daytime Phone: _____

Registration: Fee includes annual OSFA Membership (valid for 1 year)

Fee also includes Continental Breakfast and Buffet Lunch

Any governmental fiscal employee - **\$175 (due by April 24, 2017)**

Any full or part-time student, not a governmental employee - **\$160 (due by April 24, 2017)**

Any other person not eligible for Governmental or Student Membership - **\$210 (due by April 24, 2017)**

Please make checks payable to OSFA- OSFA's Tax ID Number is 94-3099572

Annual Renewals and New Memberships

\$30 Governmental Membership - Any governmental fiscal employee

\$15 Student Membership - Any full or part-time student, not a governmental employee

\$90 Associate Membership - Any other person not eligible for Governmental or Student Membership

WE ARE NOW ACCEPTING SPOTS CARD PAYMENTS OVER THE PHONE!

Contact Class Act at (503) 371-8904

We are no longer accepting PURCHASE ORDERS. We have updated our registration procedures. Attendance will be denied if payment is not received prior to the conference. We will send out a confirmation email when registration and payment have been received. If you do not receive confirmation, please contact Class Act Events.

Summary Section

Annual Conference

(includes one year's membership fee)

\$ _____

* OSFA Membership Fee only

(if you can't attend the May 2nd 2017 Annual Conference)

\$ _____

Total Enclosed

\$ _____

* OSFA Membership Fee:

If you are not able to attend this year's annual conference, but would like to renew your annual OSFA Membership for the 2017/2018 year, please indicate the appropriate membership fee and return this form with your payment.

Cancellation/Refund Policy

Visit http://www.oregonstatefiscalassn.org/OSFA_RefundPolicy.htm for a detailed cancellation/refund policy.

One registration form per attendee please.

PLEASE COMPLETE THE CLASS SELECTION AND LUNCH SELECTION FORM ATTACHED

INTRODUCTORY Class Selections- Please select one class from each breakout session

Conference registration and continental breakfast begin at 8:00am, followed by a keynote address at 9:00am. In order for us to provide adequate seating in each session, please select ONE class in each breakout section you plan to attend. Classes will be assigned on a first come, first served basis.

Keynote Speaker: Kacey McCallister “Rise Up”

Breakout Session #1 10:30 – 11:45a.m.

_____ **Rise Up-Making the Most Out of Life**, presented by Kacey McCallister

In the race of life we have highs and lows. As we learn to defeat life’s challenges we will be able to prevail against the trials we each face. In this session, we will at look at ways to overcome obstacles that seem larger than life and come out stronger.

_____ **Excel**, presented by Serena Harris

This session is all about tips and tricks to make excel more user friendly. We will discuss keyboard shortcuts, conditional functions, and text functions. We will also examine how to make spreadsheets look more professional as well as charts and graphs.

_____ **Death by PowerPoint**, presented by David Rohrer

Presenting technical information in a memorable way: Key strategies and techniques to effectively communicate your message without putting your audience to sleep.

_____ **Procurement Fraud**, presented by Jamie Ralls

This session provides an audit perspective on procurement fraud and internal controls. You will learn how audits are chosen, what auditors look for, what auditors find, and specific case examples of procurement fraud. The session will conclude with internal controls and fraud prevention.

Lunch served from 12:00 – 1:30pm. Please check one:

Herb Roasted Chicken _____ **or** **Stir Fry (vegetarian, vegan, dairy & gluten free)** _____

Breakout Session #2 1:30 – 2:45p.m.

_____ **Simple Safeguards to prevent Identity Theft**, presented by Sedonia Harsh

This presentation will help you minimize the risk of becoming a fraud victim. And being a victim of fraud could have an impact on your wealth.

_____ **Introduction to Governmental Accounting and Reporting**, presented by Rob Hamilton

This course will go over the foundational concepts of governmental accounting and reporting, including the use of funds and the modified accrual basis of accounting. We will also discuss the how and why governmental accounting is different than accounting for businesses.

_____ **PERS/OSGP Overview**, presented by Jack Schafroth

Learn how PERS and the Oregon Savings Growth Plan work together to provide you with financial security in retirement. Topics include; Tier 1,2, OPSRP and the IAP, Oregon Savings Growth Plan (OSGP) features and benefits, the importance of fees, investment overview, risk tolerance, rollovers, and savings strategies.

_____ **Overview of the Oregon Government Ethics Commission**, presented by Tammy Hedrick

1. Ethics law and administrative rules...what the rules are. 2. What is prohibited, what is not prohibited.
3. Definitions: Public Official, Use of Office or Position, Conflict of interest, etc. 4. Requirement for disclosure of conflicts of interest. 5. Enforcement of government ethics law. 6. Sanctions for violations. 7. Resources.

Breakout Session #3 3:15 – 4:30p.m.

_____ **Excel**, presented by Serena Harris

This session is all about tips and tricks to make excel more user friendly. We will discuss keyboard shortcuts, conditional functions, and text functions. We will also examine how to make spreadsheets look more professional as well as charts and graphs.

_____ **State Budget 101 - - - What were those budgeteers thinking?**, presented by Brian DeForest.

Does state budget make sense to you? When the art of budgeting collides with the science of accounting, it seems like decision makers had no idea what was going on when they developed the state budget. This course provides: A brief history of the 2015-17 biennium budget for the State of Oregon; some background on the decision making process; what drives budget growth in some areas of the state budget while other areas seem to be suffering one cut after another; and, why it is a good idea for accountants and budgeteers to occasionally go out to coffee. By the end of the hour, you will understand that in fact, “Budgets make no cents.”

_____ **Preparing for the BIG One**, presented by Kevin Jeffries

The role of Insurance and banking in an emergency plan. In this presentation I discuss the nature of major natural disasters that face us in the Pacific NW and how to avoid financial loss as a result. I discuss how insurance works to protect against financial loss and how to build financial resiliency in the face of disaster.

_____ **Equity In the Workplace – Can’t We All Just Do Our Jobs?**, presented by Cheryl Myers

If we sincerely aim to treat everyone fairly and we’re so busy, why is there a need to take time out to focus on equity, diversity and inclusion? Consider the equity business case, take away data, statistics and have fun as an active participant at this interactive learning session.

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